

**MASENO UNIVERSITY**  
**SCHOOL OF PLANNING AND ARCHITECTURE**  
**DEPARTMENT OF URBAN MANAGEMENT**  
**MASTERS OF ARTS IN MONITORING AND EVALUATION**

## **2 INTRODUCTION**

Monitoring and Evaluation (M&E) is increasingly recognized as an indispensable management function. M&E activities have now become a regular feature of the planning and implementation of all social interventions. New programmes and interventions have to be regularly monitored and evaluated. M&E activities in many organizations are responding to the intensified focus on outcomes by shifting towards better measurement of performance and more systematic monitoring and reporting. The growing demand for development effectiveness is largely based on the realization that producing good “deliverables” is not enough. To support this strategic shift toward results, many organizations need a strong and coherent monitoring and evaluation professionals who can promote learning and performance measurement. Efficient or well-managed projects and outputs will lose their relevance if they yield no discernible improvement in development conditions and ultimately on peoples’ lives.

The Master of Arts in Monitoring & Evaluation is a multidisciplinary programme that prepares students to engage in interrelated skills and competencies in monitoring and evaluation that anchor the design, delivery, oversight, and evaluation of a wide array of development projects and programs. The course aims to enhance accountability, improve performance, increase internal and external learning on organizational projects so as to improve the relevance, methods and outcomes of programmes; to provide information to enhance advocacy for policies, programmes and resources. The masters’ course is designed for those who are tasked or who aspire to be involved with the design, management, implementation, monitoring and evaluation of public and private programmes and interventions. It will equip students, Monitoring & Evaluation Officers in government agencies, non-governmental organizations (NGOs) and local community Institutions with key knowledge and elements needed to monitor and evaluate projects, learn to develop, maintain and implement an M&E system. It also prepares students to undertake further studies. It exposes students to various disciplines that are appropriate to Monitoring & Evaluation of programmes giving special emphasis to the setting up of M&E systems and tracking mechanisms of development projects and programmes.

### **3 OBJECTIVES**

The objectives of the programme are to;

- 3.1 Equip students with a firm theoretical background and practical skills in monitoring and evaluation of projects and programmes at different operational levels.
- 3.2 Train students on the principles, concepts and theories of monitoring and evaluation
- 3.3 Enlighten students on different methods of systematic enquiry applicable to formulate and answer monitoring and evaluation questions in programmes
- 3.4 Train students on the different types and methods of monitoring and evaluation
- 3.5 Prepare students to undertake research and postgraduate studies

### **4 LEARNING OUTCOMES**

Upon completion of the programme, graduates will have the necessary knowledge, skills and experience to design and operationalize a Monitoring & Evaluation system. It is expected to produce;

- 4.1 Graduates with a holistic understanding of the theoretical knowledge in Monitoring & Evaluation
- 4.2 Graduates who are able to design and operationalize a Monitoring & Evaluation system in organizations and in programmes.
- 4.3 Graduates with proficiency in the application of practical skills in M&E in all kinds of projects and programs
- 4.4 Graduates with capability to undertake research and further studies

### **5 MODE OF DELIVERY**

- 5.1 Face to face sessions involving students and lecturers with 42 contact hours. Case studies, problem based learning, workshops, and classwork.
- 5.2 eLearning

### **6 INSTRUCTIONAL MATERIALS/ EQUIPMENTS**

- 6.1 Projectors, ArcGIS software, computers and digital lab are needed for the lecture and practical sessions
- 6.2 The course materials include reference books, relevant journals, presentations and links to additional materials will be placed at the university libraries

### **7 ADMISSION REQUIREMENTS**

To qualify for admission to the Master of Arts in Monitoring and Evaluation, applicants should have be at least; o qualify for admission to the Bachelor of Science in Disaster Management:

- 7.1 The minimum admission requirements for Maseno University shall apply;
- 7.2 In addition, the candidate must have at least an upper second class honours degree of Maseno University or any other recognized university

7.3 Holders of Lower second class honors degree of Maseno University or any other recognized university with evidence of extensive research experience as demonstrated by publications in peer reviewed journals.

7.4 Holders of Pass degree and a post graduate diploma of Maseno University or any other recognized university

## 8 PROGRAMME DURATION

The duration of the programme shall normally be two academic years.

## 9 PROGRAMME STRUCTURE

The programme shall consist of two stream options; *Coursework, examination and thesis* or *Coursework, examination and project*. The programme shall consist of units which shall be distributed over four semesters as follows;

<b>1. Coursework, Examination and Thesis</b>		
First Semester	Coursework	5 Units
Second Semester	Coursework	5 Units
	Thesis Research Proposal	1 Unit
Third Semester	Research Only	3 Units
Fourth semester	Research Thesis Submission	
<b>2. Coursework, Examination and Project</b>		
First Semester	Coursework	5 Units
Second Semester	Coursework	4 Units
	Project Research Proposal	1 Unit
Third Semester	Coursework	3 Units
	Research	1 Unit
Fourth semester	Research Project Submission	

## 10 EXAMINATION

10.1 Maseno University Common Rules and Regulations for Examinations shall Apply.

## COURSE DISTRIBUTION

[Coursework, Examination and Thesis]

### FIRST YEAR

Unit code	Unit Title	Unit status
<b>SEMESTER 1</b>		
PME 811	Introduction to Project Management Cycle	1C
PME 812	Principles of Monitoring and Evaluation	1C
PPM 812	Quantitative and Qualitative Techniques	1C
PME 813	M&E in Project Implementation	1C
PPM 814	Research Methodology	1C
PME 814	Results Based Management	1E
PME 815	Introduction to Geographic Information Systems	1E
		<b>5</b>
<b>SEMESTER 2</b>		
PME 821	Monitoring & Evaluation Theory	1C
PME 822	Techniques and Tools of M &E	1C
PPM 824	Project Finance	1E
PME 823	Data Management and Analysis for M&E	1C
PME 824	GIS Application in M&E	1E
PME 825	Conflict Management and Resolution in M&E	1E
PME 826	Institutionalizing Monitoring & Evaluation	1E
		<b>5</b>
<b>SEMESTER 3</b>		
PME 899	Thesis Research Proposal	<b>1</b>
<b>SEMESTER 4</b>		
PME 899	Thesis Writing, Submission	<b>3C</b>
		<b>3</b>

## COURSE DISTRIBUTION

[Course Work, Examination and Project]

Unit code	Unit Title	Unit status
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### SEMESTER 1

PME 811	Introduction to Project Management Cycle	1C
PME 812	Principles of Monitoring and Evaluation	1C
PPM 812	Quantitative and Qualitative Techniques	1C
PPM 814	Research Methodology	1C
PME 813	M&E in Project Implementation	1C
PME 814	Results Based Management	1E
PME 815	Introduction to Geographic Information Systems	1E
		<b>5</b>

### SEMESTER 2

PME 821	Monitoring & Evaluation Theories	1C
PME 822	Techniques and Tools of M &E	1C
PME 823	Data Management and Analysis for M&E	1C
PPM 824	Project Finance	1E
PME 824	GIS Application in M&E	1E
PME 825	Conflict Management and Resolution in M&E	1E
PME 826	Institutionalizing Monitoring & Evaluation	1E
		<b>5</b>

### SEMESTER 3

PME 832	Impact Assessment and Audit	1E
PME 833	Participation in Monitoring & Evaluation	1E
PPM 834	Report Writing and Presentation Techniques	1E
PME 899	Project Research Proposal	1C
		<b>3</b>

### SEMESTER 4

PME 899	Project Writing and Submission	1C
		<b>1</b>